



# सत्यवती कॉलेज (सांध्य) Satyawati College (Evening)

अशोक विहार, फेज-III दिल्ली-110052  
Ashok Vihar, Phase-III, Delhi-110052  
Website : [www.satyawatie.du.ac.in](http://www.satyawatie.du.ac.in)

November 10, 2025

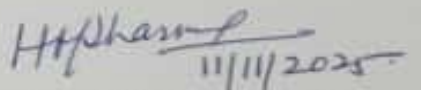
## NOTICE

All the students are hereby informed that the Fee Concession/Students' Aid Fund application is available now. Those students who want to avail Fee Concession/Students' Aid Fund are requested to submit the duly filled applications to Ms. Pooja Sati at Room No. 15 on or before 05/12/2025.

### Instructions to avail fee concession/Student Aid Fund:

1. Download the attached PDF of application form.
2. Fill it out carefully and Sign.
3. Take a printout of the filled form.
4. Submit the filled form along with the relevant documents to Ms. Pooja Sati on or before 05/12/2025.

  
(Dr. Nisha)  
Convener

  
(Prof. Hari Mohan Sharma)  
Principal



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Phone: 011-27213402

**Application form for Fee Concession/ Student Aid Fund**

**Personal Details:**

Name (Mr./Ms) \_\_\_\_\_ (in block letters)

College Roll No. \_\_\_\_\_

Mobile No./Email Id of the student: \_\_\_\_\_

(Paste your passport size photograph)

Course \_\_\_\_\_

Year of Study \_\_\_\_\_

Category: SC/ST/OBC/Minority/EWS/PWD \_\_\_\_\_  
(Document proof to be attached)

Name of Father/Guardian \_\_\_\_\_ Tel. No. \_\_\_\_\_

Name of Mother \_\_\_\_\_ Total Family Members \_\_\_\_\_

Residential Address: \_\_\_\_\_

(Mention whether house is Rental or Own) \_\_\_\_\_

Have you been granted any freeship /fee concession last year, if yes, give details:

\_\_\_\_\_  
\_\_\_\_\_



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If you have received any financial assistance/scholarship this year from any other Institution, public sector undertaking (Central/State), NGOs, Others (please specify), give details:

**Academic Details:**

(To be filled in Ascending Order, e.g, 1<sup>st</sup> sem, 2<sup>nd</sup> sem , so on)

| Course<br>(Name of<br>Examination<br>passed) | Year/<br>Semester | Aggregate<br>Percentage<br>of Marks(%) | Marks<br>Obtained | Total Marks | Rank (If any) |
|----------------------------------------------|-------------------|----------------------------------------|-------------------|-------------|---------------|
|                                              |                   |                                        |                   |             |               |
|                                              |                   |                                        |                   |             |               |
|                                              |                   |                                        |                   |             |               |
|                                              |                   |                                        |                   |             |               |
|                                              |                   |                                        |                   |             |               |

**Achievements in Co-curricular Activities(Attach Proof)**\_\_\_\_\_



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**Income Details of Family Members:**

| S.no.                                            | Relation with the Applicant                     | Name of Family member | Occupation | Name of Org./business | Income (Yearly) |
|--------------------------------------------------|-------------------------------------------------|-----------------------|------------|-----------------------|-----------------|
| 1                                                | Father/Guardian                                 |                       |            |                       |                 |
| 2                                                | Mother                                          |                       |            |                       |                 |
| 3                                                | Others<br>(Self/ Sibling)<br>(Specify Relation) |                       |            |                       |                 |
| Grand Total of the Income (Yearly) of the Family |                                                 |                       |            |                       |                 |

Annual income from all sources \_\_\_\_\_

State Reason for Fee Concession Request

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(Attach Proof of Income)



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**Bank Account Details:**

**(Bank Account Must be in the Name of Student Only)**

Name of Bank & Branch\_\_\_\_\_

Bank Account No.\_\_\_\_\_IFSC Code\_\_\_\_\_

PAN/ AADHAR No.\_\_\_\_\_

**Declaration :**

I .....Daughter/Son of.....here by  
declare that all the information provided by me is true and accurate. I am aware that  
if it is discovered at any stage that I have misrepresented or hidden relevant  
information, the Fee Concession awarded to me will be cancelled and forfeited, and I  
shall be subject to disciplinary action as the college authorities may deem fit.

Date: \_\_\_\_\_

(Signature of the student)



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**The following documents are required to submit along-with the application:**

1. Income Certificate from Competent authority issued after 31<sup>st</sup> March,2025.  
(Note- (i) Annual Income should not exceed Rs. 2,50,000/- ,  
(ii) Financial Year for income statement shall be 2024-25, i.e, 01-04-2024 to 31-03-2025), this would be applicable to 2<sup>nd</sup> ,3<sup>rd</sup> and 4<sup>th</sup> year students as well.)
2. Certificate of Proof for physically disabled persons.
3. Mark-sheet for the last examinations attended.
4. Copy of extra-curricular activity. If any.
5. Students' Bank Account Details (Cancelled Cheque)  
(Note - Bank details have to be in the name of student),
6. Photocopy of College ID Card,
7. Latest College Fee Receipt
8. Below Poverty Line (BPL) Card/ Ration Card,
9. Document Proof for Caste (SC/ST), EWS/OBC (issued after March 31,2025,  
in the name of applicant)
10. Other relevant documents if any.

**Note- (i) Preference will be given to those who have secured at least 67% attendance.  
(ii) Considering ER applicants will be decided by the committee at the time of interaction.  
(iii) Applicants have to fill the Google form as well along with offline form.**



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**For office use only**

It is recommended that the student is found eligible to avail the Student aid fund and be sanctioned a sum of Rs. \_\_\_\_\_ after verification of his/her eligibility criteria.

Sign. Of committee members:

- 1
- 2
- 3
- 4
- 5

**Convenor**